

The Chair, Jenifer Landman, called the regularly scheduled public session to order at 10:00am. Those present included Lloyd Sullivan, Allen Hines (selectmen) and Russell McAllister, (Town Administrator).

### Questions & Comments

There being none the Board moved to the next order of business.

### Selectmen Issues

#### *Town Web Site Discussion*

Ms. Landman noted that the CBT committee had recommended a private contractor to revamp the Town's web site. Ms. Landman had prepared a letter to be given to all department heads and Board Chairs regarding what content they wished to have on the web site. The contractor would receive the information from all of the department heads and board chairs and then be responsible for updating the site. Ms. Landman noted that this process would enable Bandstand events and Route 1 Beautification awards to be posted to the web. Mr. Hines suggested that the process of coordinating all of the requests would be difficult and expensive. The TA agreed to make sure the web memo was distributed to department heads.

#### *Status of HB1277 (Veterans exemption increase)*

The TA explained that the bill was in a committee of conference and had subsequently died while there so that no increase for the coming year was in the offing. The Board discussed the support that the Warrant Article calling for an increase in the veterans exemption amount received from the voters in March. The Board determined that they would draft a letter in support of the increase that would be forwarded to the legislative delegation representing North Hampton at the Statehouse in Concord. The TA agreed to draft such a letter for review by the Board.

#### *Other...Fire Pond*

Mr. Hines noted that he had received a complaint from Joan Heath regarding landscape contractors filling up their tank trucks at a pond adjacent to 215 Post Road. Ms. Heath suggested that a no trespassing sign be placed on the property which Ms. Heath believed was owned by the Town. The TA agreed to look into the issue and contact Ms. Heath.

#### *Other...Bulky Goods Day*

The Board asked whether the bulky goods day was advertised. Mr. Strout (Road Agent) noted that it was advertised in the local paper for four days and that the bulky goods container was filled and that no one was turned away who brought an item to place in the container. It was also noted that the brush dump opened in the spring and closed in the fall.

#### *Other...Solid Waste / Mini Transfer Station*

Mr. Hines noted that he had had trouble disposing of campaign signs at the recycling center because of the wax coating on the signs. Mr. Hines suggested that the Town explore the idea of a mini transfer center where some hazardous wastes like waste oil, pesticides, and oil based paints could be accepted with more frequency. Mr. Hines noted that within the airline industry the handling and storage of hazardous materials was a matter of routine. The ability to have hazardous waste accepted on a more frequent basis by the Town would keep it from being poured out onto the ground. Mr. Hines proposed some kind of concrete bunker storage for hazardous waste. A contractor would be responsible for retrieving the waste on a regular basis. It was noted that Chris Ganotis met with a representative from Waste Management regarding the feasibility of the concept and that it seemed possible.

#### *Sexual Harassment / Hostile Work Environment Training*

The TA noted that he had set-up a tentative time for the training and that he was now waiting to firm up the date and time. It was suggested that the office be closed early on Friday the 7<sup>th</sup> at 1:00pm so that office employees could attend. The Board agreed and Mr. Sullivan made the motion to make the training mandatory for department heads and supervisors. Mr. Hines seconded the motion. The vote was unanimous

and so moved. It was also determined to place the memo in the boxes of the various boards as well and to urge those members to attend as well. The TA agreed to do so. The TA also noted that he had forwarded the Town's personnel policy to Mr. Thomas Mahon, Senior Consultant at Primex<sup>3</sup> for review. The TA noted that he had presented the Board with an update of the personnel policy in 1998. The TA recommended that an update be initiated. The Board agreed. Mr. Sullivan suggested that an update be completed by September 1<sup>st</sup>. Other Board members concurred. Ms. Landman also suggested that language pertaining to disability accommodations be placed on the web site as well. The TA agreed to do so.

#### **Administration/Business**

Mr. Sullivan made the motion to approve the meeting minutes of May 13<sup>th</sup>. Mr. Hines seconded the motion. Ms. Landman was not present at the meeting so abstained. The vote was otherwise unanimous and so moved.

The selectmen reviewed correspondence and/or signed:

- a. Minutes - May 13<sup>th</sup>, 2002
- b. Payroll
- c. Manifest
- d. Cemetery Deeds (Silva / Maniotis)
- e. **Property Tax Abatement – (Hardship Relief)**

The Board reviewed a property tax hardship relief request. After discussion and review of the financial information submitted Mr. Sullivan made the motion to abate the accumulated property taxes (approximately \$2,561) of Ms. Robin Caisse. Mr. Hines seconded the motion. The vote was unanimous and so moved.

- f. Elderly Exemption (Robert Turner)
- g. Appointments – (Penelope Kennedy / Sam Checkovich) –signatures required
- h. Executive Council Newsletter
- i. **Property Tax Abatement Applications**

The Board reviewed the property tax abatement applications and the Town Assessor's recommendations for those applications submitted for 2001. After careful review Mr. Sullivan made the motion to accept the Assessor's recommendations. Mr. Hines seconded the motion. The vote was unanimous and so moved.

<b>Map/Lot</b>	<b>abatement</b>	<b>amount</b>
008-150-002	granted	\$ 14,100
013-042-000	granted	\$ 67,200
007-063-000	denied	\$ 0
005-012-000	denied	\$ 0
005-014-000	denied	\$ 0
011-006-034	granted	\$135,800

There being no further business to come before the Board Mr. Sullivan made the motion to adjourn. Mr. Hines seconded the motion. The vote was unanimous and so moved. The meeting adjourned at approximately 11:20am.

Respectfully,

Russell McAllister  
Town Administrator